

Family Statements via Email



Dear Parent/Guardian,

The College is introducing the emailing of Family Statements/Invoices, and would like to encourage families to receive statements this way. This will be a quick easy method that also saves on paper and postage, which will then help our environment.

If you would like to receive your Family Statement by email please return the completed permission slip below.

Families who would prefer Statements mailed out, could you please indicate also on the return slip.

STATEMENT OF INTENDED PURPOSE: *should you wish to receive your Family Statement/Invoice online, the email and attachments will be confidential and will be intended solely for the information of the individual to whom it is addressed.*

If you require any further details please contact Kerrie Swanton, Business Manager on 54951 811.

Return Permission Slip – Family Statements Email

Yes, I agree to receive my Family Statement via email.

Name: _____

Email Address: _____

Signature: _____

No, I wish to have Family Statements mailed.

Name _____