



Strive High, Then Higher

St. Arnaud Secondary College

P.O. Box 40, St. Arnaud, Victoria, 3478

Phone: (03) 5495 1811

Email: st.arnaud.sc@education.vic.gov.au

2024 YEAR 12 - PARENT PAYMENT POLICY ARRANGEMENT

Dear Parent/Guardian,

St. Arnaud Secondary College is looking forward to another great year of teaching and learning and would like to advise you of St. Arnaud Secondary College's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to introduce a textbook use program, upgraded RACV vehicles, Parents' Club fundraising assisting curriculum with equipment and support to the State School Dance Spectacular to name a few examples.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,



TONY HAND
PRINCIPAL



WILLIAM ANDERSON
SCHOOL COUNCIL PRESIDENT



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Student Name _____

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Year 12 classroom consumables, materials & equipment</i> <ul style="list-style-type: none">• Studio Art – paper, print (\$25.00)• VisCom – paper, card (\$25.00)• Food Technology - milk, flour, sugar, eggs, butter, vege, fruit (\$100.00)	\$
<ul style="list-style-type: none">• Outdoor Education - study skills camp	TBA
<ul style="list-style-type: none">• Edrolo VCE Package: \$35.00 per subject Online tutorial program for Year 11 students undertaking VCE Units 1 & 2 or 3 & 4 subjects.	\$
<ul style="list-style-type: none">• Printing and photocopying of worksheets and learning materials	\$10.00
Other Contributions - for non-curriculum items and activities	Amount
<i>First aid equipment – band aids, icepacks, hand sanitiser, tissues</i>	\$10.00
Total Amount	\$

Educational items for students to own

St. Arnaud Secondary College recommends you purchase items from Champion Books for your child to individually own and use. The Champion Books booklist is provided as an online service and is located on the College website <https://www.starnaudsc.vic.edu.au/>

BYOD - St. Arnaud Secondary College invite parents to supply or purchase digital devices to use and own as part of the College's Bring Your Own Device (BYOD) program.

There is no requirement that new devices (BYODs) be obtained from any particular supplier or company. However, to assist with students wanting to purchase a new device we have setup a portal with Learning with Technologies (LWT). Even if you decide to obtain a device from somewhere other than LWT it is worth looking at the LWT portal to get an indication of appropriate devices and costs.

Windows BYODs can be purchased from Learning with Technologies (LWT). Students can access the LWT portal using the following link <https://sasc.orderportal.com.au/>



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Extra-Curricular Items and Activities

St. Arnaud Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>Kara Magazine</i>	\$20.00	
<i>Other optional camps and excursions to be scheduled</i>	TBA	
<i>Victorian State School Spectacular – Dance Performance</i>	TBA	
<i>VCE Rugby Top</i>	TBA	
Total Extra-curricular Items and Activities		\$

Financial Support for Families

St. Arnaud Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Some second hand items
- School Welfare Department
- State Schools Relief (SSR)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Kerrie Swanton – Business Manager

Rosanne Chapman – Student Welfare Co-ordinator

Ph: 03 54951811 | Email: st.arnaud.sc@education.vic.gov.au

Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$



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Payment methods

- *Methods of payment are BPAY, Eftpos, cash or cheque.*
- *Parents will be provided with early notification of annual payment requests and reasonable notice will be given for any other payment requests during the year (i.e. excursions, camps)*
- *The College offers Parents the option to make payment by instalments. Please contact Kerrie Swanton Business Manager to make these arrangements.*
- *Eligible families that receive Camps, Sport & Excursion Funds can allocate these funds for sports travel, camps and excursions.*
- *Payment for Extra-Curricular Items and Activities, including camps and excursions must be paid by the specified due date prior to departure.*
- *Answers to any queries and details of payment options are available by contacting the General Office 5495 1811. The office is open from 8.30am to 4.30pm each school day.*

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

Refund Policy - located on the College Website - <https://www.starnaudsc.vic.edu.au/>

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.